**Assisted Migration: Group Information for your Website**  
  
**Name of u3a ………………………**

**From: Migrator name, SiteWorks Migrator – Email: ????@example.com**

**To: Name of, Web Manager, Name of, Chair (if available)**

**N.B. To add contact details for group leaders please use the form in the AsstMig\_Information for the Website document  
  
Group meeting details:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Group Name** | **Meeting day** | **Meeting time** | **Frequency** | **Venue** |
| **e.g. 1 Craft** | **Tuesday** | **14:00 -16:00** | **Monthly** | **Somewhere Village Hall** |
| **e.g. 2 Bridge** | **Wednesday** | **10:00 - 12:00** | **1st and 3rd Wednesday** | **Somewhere Village Library** |
| **e.g. Walking** | **Monday** | **10:00 13:00** | **Weekly** | **Varies** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**Add more rows as necessary.**