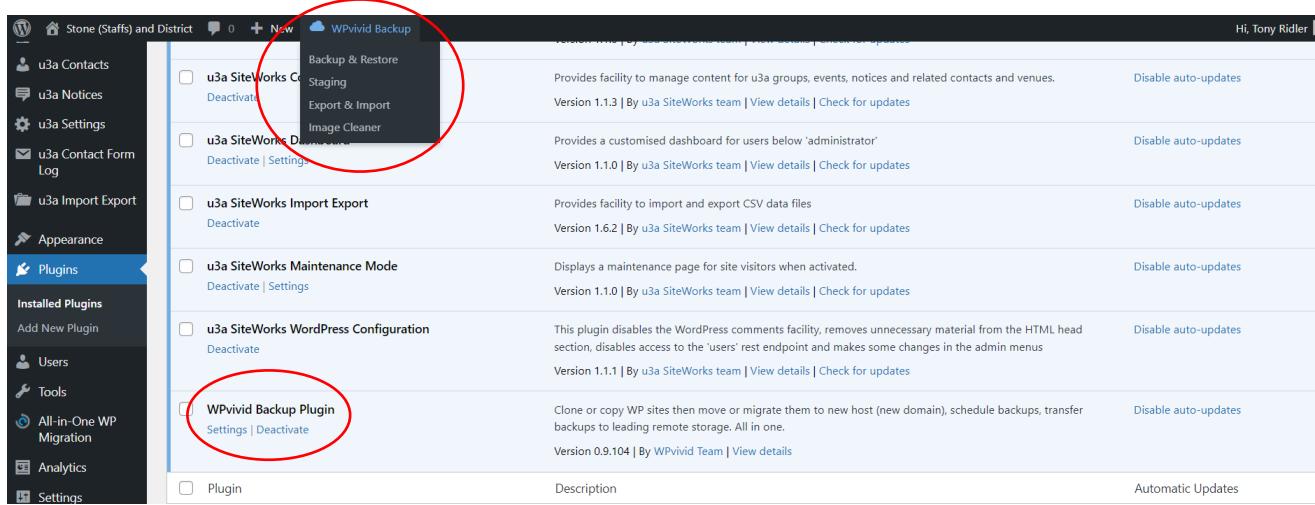


SiteWorks Site Download & Import to LocalWP using WPVivid v5 2025-01-23

The use of the WPVivid Plug-in to create an off-line Backup ZIP file of your SiteWorks Website and if required Import it into LocalWP is described below.

1. Create ZIP file Backup of your SiteWorks Site

- a. Install the WPVivid Plug-in to your SiteWorks Site.
- b. Either select “Settings” in the WPVivid entry of the Installed Plug-ins list or select WPVivid then ‘Backup & Restore’ in the top Menu drop down.



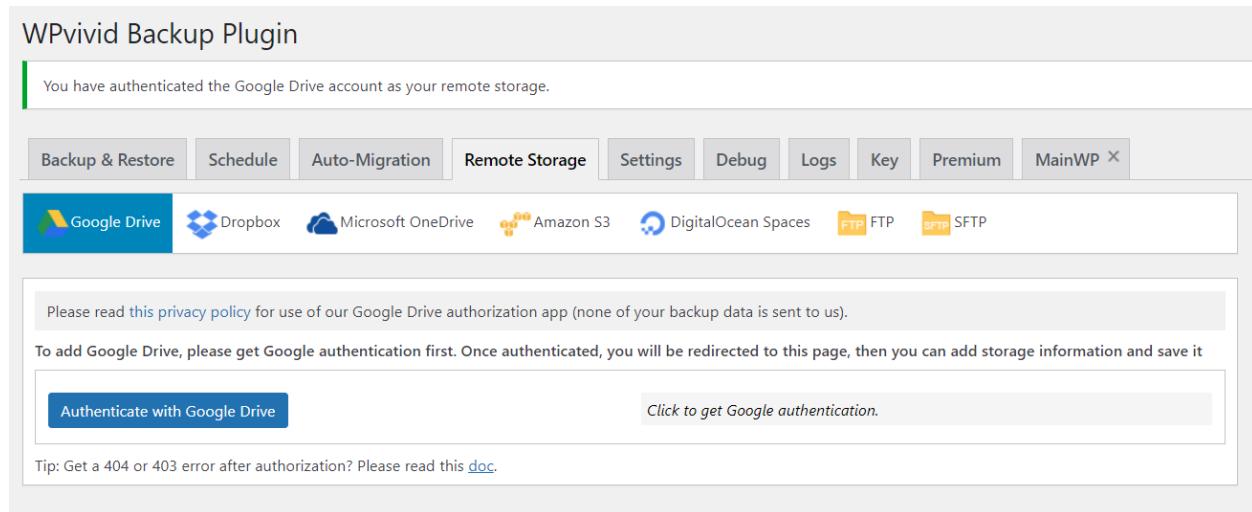
The screenshot shows the WordPress Admin Plugins page. The left sidebar is dark with various SiteWorks and LocalWP menu items. The main area shows a list of installed plugins. Two specific entries are highlighted with red circles: 'u3a SiteWorks Backup & Restore' and 'WPVivid Backup Plugin'. The 'WPVivid Backup Plugin' entry is at the bottom of the list.

Plugin	Description	Actions
u3a SiteWorks Backup & Restore	Provides facility to manage content for u3a groups, events, notices and related contacts and venues. Version 1.1.3 By u3a SiteWorks team View details Check for updates	Disable auto-updates
u3a SiteWorks Dashboard	Provides a customised dashboard for users below 'administrator' Version 1.1.0 By u3a SiteWorks team View details Check for updates	Disable auto-updates
u3a SiteWorks Import Export	Provides facility to import and export CSV data files Version 1.6.2 By u3a SiteWorks team View details Check for updates	Disable auto-updates
u3a SiteWorks Maintenance Mode	Displays a maintenance page for site visitors when activated. Version 1.1.0 By u3a SiteWorks team View details Check for updates	Disable auto-updates
u3a SiteWorks WordPress Configuration	This plugin disables the WordPress comments facility, removes unnecessary material from the HTML head section, disables access to the 'users' rest endpoint and makes some changes in the admin menus Version 1.1.1 By u3a SiteWorks team View details Check for updates	Disable auto-updates
WPVivid Backup Plugin	Clone or copy WP sites then move or migrate them to new host (new domain), schedule backups, transfer backups to leading remote storage. All in one. Version 0.9.104 By WPVivid Team View details	Disable auto-updates
Plugin	Description	Automatic Updates

No Backups are permitted to be restored onto your SiteWorks server Site due to it causing issues, there is already a 14 day backup offline available via the SiteWorks Helpdesk.

YOU WILL GET AN EMAIL FROM SYS ADMIN TO DELETE IF YOU SAVE TO THE SERVER (LOCAL) DUE TO SITEWORKS SERVER CAPACITY CONSTRAINTS !!

- c. Set up your Remote Storage; the example below is for a Google Drive.
- d. Select the ‘Remote Storage’ tab and then ‘Authentication’.



The screenshot shows the 'WPVivid Backup Plugin' settings page. The top navigation bar has tabs for 'Backup & Restore', 'Schedule', 'Auto-Migration', 'Remote Storage', 'Settings', 'Debug', 'Logs', 'Key', 'Premium', and 'MainWP X'. The 'Remote Storage' tab is active. Below the tabs, there are buttons for 'Google Drive', 'Dropbox', 'Microsoft OneDrive', 'Amazon S3', 'DigitalOcean Spaces', 'FTP', and 'SFTP'. A note says 'You have authenticated the Google Drive account as your remote storage.' Below the tabs, there is a note about Google Drive authentication and a 'Authenticate with Google Drive' button. A tip at the bottom says 'Tip: Get a 404 or 403 error after authorization? Please read this [doc](#).'

e. Afterwards you should see the details of the storage at the bottom of the screen.

Storage Provider	Remote Storage Alias	Actions
1 <input checked="" type="checkbox"/> Google Drive	Webmanager	

Save Changes

f. Select the 'Backup & Restore tab' and ensure 'Send Backup to Remote Storage' is selected then select 'Backup Now'

WPvivid Backup Plugin

You have authenticated the Google Drive account as your remote storage.

Backup & Restore **Schedule** **Auto-Migration** **Remote Storage** **Settings** **Debug** **Logs** **Key** **Premium** **MainWP X**

Back Up Manually | Try our AVIF and WebP conversion tool, it's free

Local Storage Directory: /home/stoneu3asite/public_html/wp-content/wpvividbackups [rename directory](#)

Database + Files (WordPress Files)
 WordPress Files (Exclude Database)
 Only Database
 Custom [Pro feature: learn more](#)

Save Backups to Local Send Backup to Remote Storage:

Backup Now

This backup can only be deleted manually

Tip: The settings are only for manual backup, which won't affect schedule settings.

g. The time taken to create the backup and send to your remote storage depends on the size of your Site.

h. Once complete go to the bottom of the page and select 'download.'

Backup	Storage	Download	Restore	Delete
<input type="checkbox"/> Aug-23-2024 15:35 🔒 Type:Manual		Download (194.47 MB)		
Log				

i. You will see the following screen and again select 'Download' then choose location and 'Save' (You may see 'Prepare to Download', click that and then the 'Download' option will appear)

Backups **Upload** **Download X**

File

stone.u3asite.uk_wpvivid-66c70594ac3c2_2024-08-22-10-32_backup_all.zip

File Size: 194.47 MB

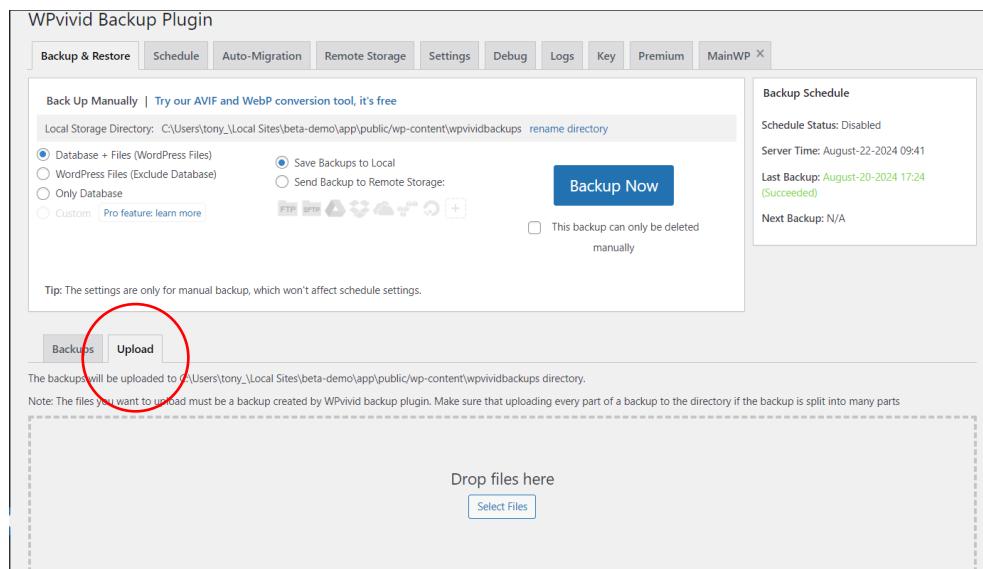
Note that for larger sites more than one ZIP file will be generated. You will need to download them all.

2. Import WPVivid ZIP file(s) of your Siteworks Backup into LocalWP using WPVivid

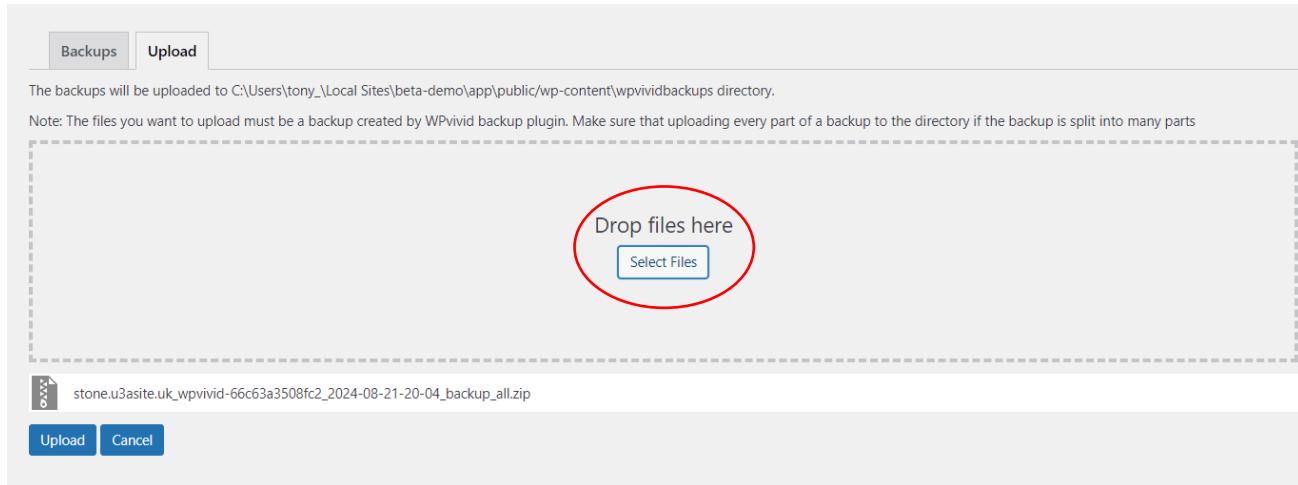
- a. Open the LocalWP program, Import, or download and Import the **SiteWorks Training Beta-demo** file if not already there.
- b. Select One-Click admin and open using the WP Admin button.

This copy of the Beta-demo file will be overwritten by the Exported Backup ZIP file(s) from your SiteWorks Site, if you want to keep your current LocalWP Beta-demo Site you will have to import a new Beta-demo copy with a different name by renaming the Downloaded Beta-demo ZIP file e.g. 'siteworksdemo2' before importing it into LocalWP.

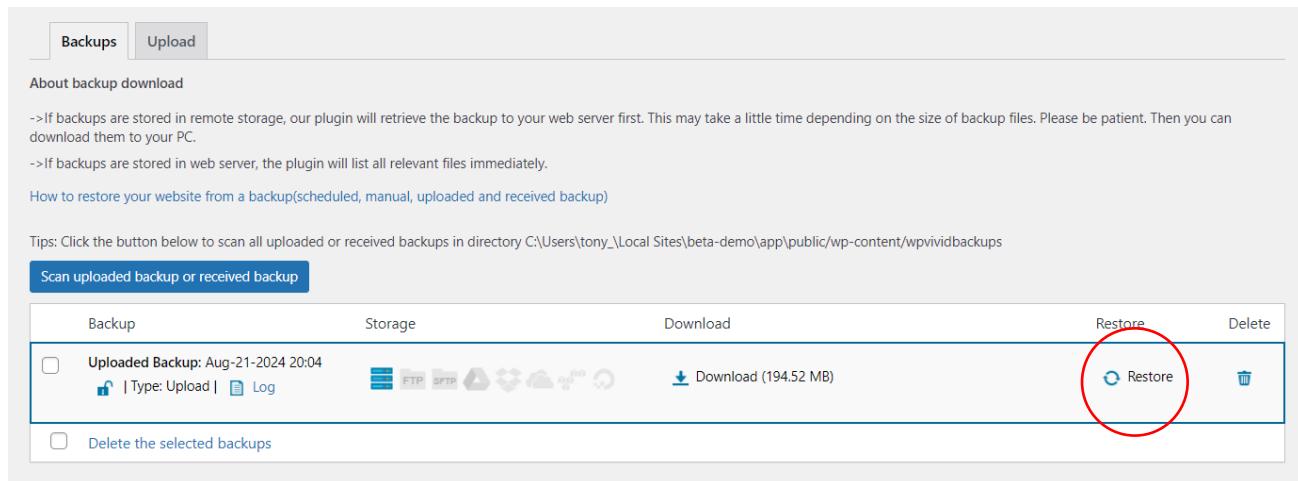
- c. Install the WPVivid Plug-in to your chosen Beta-demo Site.
- d. Open the WPVivid Plugin in the Beta-demo Site as per 1b. above (You may need to Activate' and then 'Open' WPvivid.) and then Select Upload as below



e. Either Drag & Drop, or select the WPVivid Backup ZIP file(s) (Downloaded in 1, above) to be uploaded into LocalWP and replace the Beta-Demo. You will see the screen below. Select Upload.



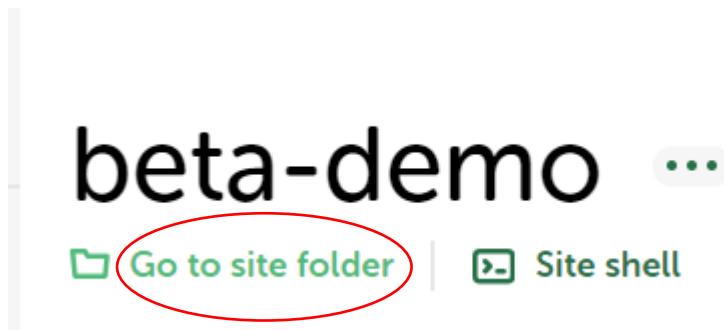
f. You will be notified when the Update is completed and see the following at the bottom of the screen.



g. Now select Restore, then Restore, then OK.

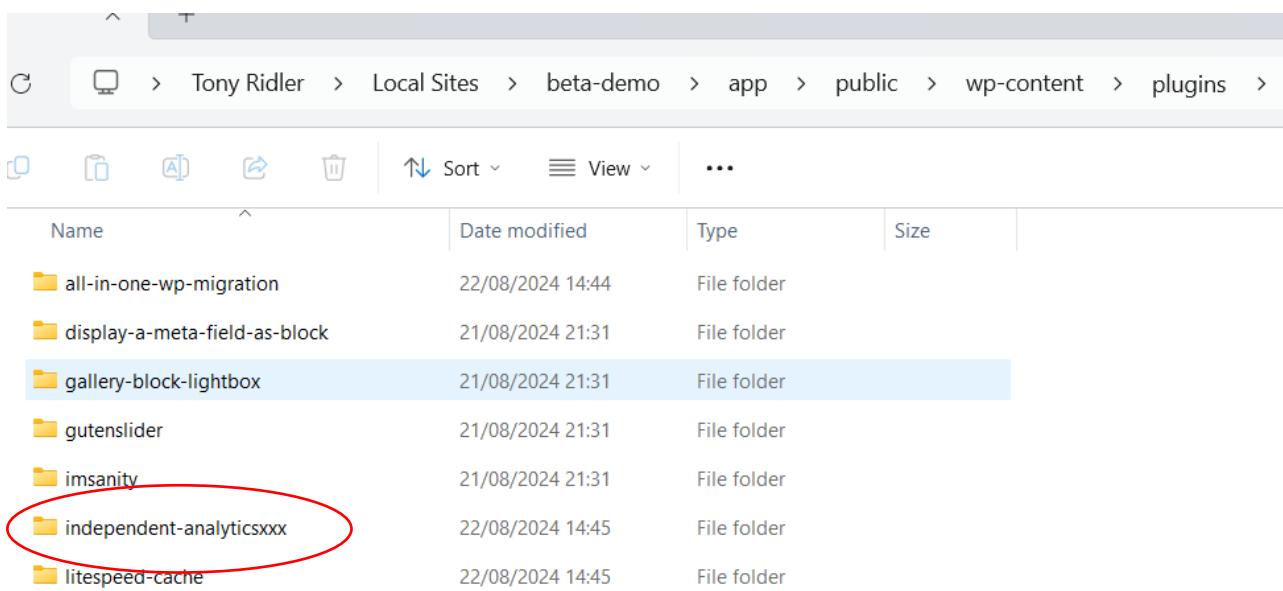
h. **IMPORTANT : Allow the Restore to complete without any other activities on your computer such as viewing other windows.**

i. Press OK when notified that Restore is completed and you will see your SiteWorks Login page.
 j. **DO NOT LOG IN.** Close the Browser window with the Login.
 k. Stop the Beta-Demo site in LocalWP and select 'Go to Site folder'



I. Navigate to the folder shown below.

m. **IMPORTANT: Independent Analytics will throw up errors in LocalWP so change the name of the Independent Analytics folder shown above to e.g. 'independent-analyticsxxx'**



Name	Date modified	Type	Size
all-in-one-wp-migration	22/08/2024 14:44	File folder	
display-a-meta-field-as-block	21/08/2024 21:31	File folder	
gallery-block-lightbox	21/08/2024 21:31	File folder	
gutenSlider	21/08/2024 21:31	File folder	
imsanity	21/08/2024 21:31	File folder	
independent-analytics	22/08/2024 14:45	File folder	
litespeed-cache	22/08/2024 14:45	File folder	

n. Rename your Restored Site in LocalWP from “Beta-demo” to another name.

beta-demo

[Go to site folder](#)

[Site shell](#)

Overview Database Tools

Site domain beta-demo.

SSL beta-demo.

Web server nginx

PHP version 8.1.23

Database MySQL 8.0.1

One-click admin **On**

WordPress version 6.6.1

Multisite No

Xdebug **Off** [i](#)

- o. Ensure One-click Admin is on.
- p. Select your WM Admin name in the 'One-Click Admin' LocalWP dropdown.
- q. Select WP Admin and you will open your Site backup and be able to edit your site.
- r. You can Import the Beta-Demo again using the normal LocalWP Import, you may need to rename it before it will Import.

Open site

Admin dashboard

Go to site folder

Site shell

Restart

Stop

Start

Clone site

Export

Save as Blueprint

Move to new group

Change domain

Rename

Delete